

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
Tuesday, June 3, 2003  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, Pat Perez, and Elaine Wright.

General Manager Rita Velasquez, Administrator of Parks and Recreation David Wigginton, Fire Chief Keith Grueneberg, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. President McElroy called the meeting to order at 6:32 p.m. and welcomed Director Perez back, who had been out ill for several weeks.
2. Director Perez led the Pledge of Allegiance and took a few minutes to thank the Board and staff for the flowers, cards and visits he received during his three-week convalescence at the hospital. He also expressed his appreciation to the CSD Fire Department staff that transported him to the hospital and stated while he was laid up in the Emergency Room, he had numerous opportunities to observe the Elk Grove fire fighter/paramedics in action and was really impressed with their professionalism.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. Sophia Scherman thanked the EGCSD for use of the Administration Building front lawn on Memorial Day for distribution of miniature flags. To show their appreciation, she and her husband, Lee Scherman donated a \$50 check to Operation Clyde, the Parks & Rec Department activity assistance program.

**C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS**

1. General Manager Report – Rita Velasquez indicated Governor Davis issued a recent press statement calling on the Legislature to pass the State budget by June 11, 2003. She will monitor and keep the Board updated on the effect on local government, including special districts. As for Elk Grove Park, staff is finalizing a lease agreement with Sacramento County to assume the maintenance and operations of the park; the Recreation Summit held with the Elk Grove Unified School District and Southgate Parks & Rec has basically concluded, with quarterly meetings scheduled in the future; staff continues to work with the Elk Grove Unified School District on joint funding and operation of facilities; MFBD Architects is in the process of preparing plans for the HVAC and fire sprinkler system for the Administration building, which includes the engineering for the new water line for the library, another joint funding project staff was working out with the Library Group; and the building for turnouts sited at Station 74 is in plan check, with construction to begin shortly after.

2. Administrative Services Department – Jeff Ramos reported the month of May was about budget preparation with adoption of the preliminary EGCS and District-wide Landscape and Lighting Assessment District budgets scheduled for the June 17 Board meeting. Jeff also reported the Lakeside property owner ballot was mailed on May 29; staff is finalizing the East Franklin park fee update with EPS; and will be reviewing applications for a part-time clerk to assist Kathy Berez with processing bills and ambulance revenue fees.
3. Parks & Recreation Department – Hal Paris reported on May activities for the Parks & Rec Department. Under the Recreation Division, staff assisted with the annual Walk on the Wildside event at the Stone Lakes National Wildlife Refuge and dedicated two new parks – the Jones Park dedication with the Elk Grove Community Band performing patriotic tunes, and the George Henderson Park dedication where members of Boy Scout Troop 59 assisted with the BBQ.

The Department's Gifts for Tomorrow program is joining forces with South East Lawn Memorial Park and Mortuary to form a partnership where Southeast Lawn will provide a tree monument with names engraved on a bronze leaf of those who have had memorial trees planted for loved ones in District parks and facilities.

Under the Maintenance Division, 180 work orders were completed, with staff averaging over 200 ball field preps each month; the Miwok playground structure was resealed; and 40 recycling beverage receptacles were installed in the District's bigger parks.

Staff attended the State Historical Resources Commission meeting to support the Ehrhardt House nomination to the National Register of Historic Places, which was approved by the Station Commission and will be forwarded to the National Park Service for consideration.

During May, 30 residents requested financial assistance through Operation Clyde for a total \$1,348.

Upcoming family-oriented events include Community Play Day, Family Fun Movie Night, the David Simpson Park dedication, Hot Summer Safety Night, and the Don Nottoli Park dedication.

Finally, Hal reported Dan Kunz along with Priscilla Oliver oversaw improvements made at the Elk Grove Youth Center, which included exterior and interior painting, window tinting, installation of energy efficient lighting, kick panels on doors and protective wall coverings. Program participants, parents, and staff were all excited about the new look.
4. Fire Department – Chief Grueneberg reported crews responded to 522 calls in May. One of significance to report was a vehicle accident where 11 people were transported to the hospital. Staff also received specialized training this month.

#### **D. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

#### **E. CONSENT CALENDAR**

1. The Board approved the May 20, 2003 regular Board meeting minutes. Wright-Derr, unanimous.

2. The Board ratified Resolution No. 2003-32, in honor of George Henderson for his contributions to the Elk Grove community. Wright-Derr, unanimous.
3. The Board adopted Resolution No. 2003-33, in honor of David Simpson for his contributions to the Elk Grove community. Wright-Derr, unanimous.
4. The Board approved the more defined "William Perry Schulze Fire Training Facility" master plan (Attachment 1); approved a contract with Rudolph and Sletten (R&S) for construction management services of the fire training facility; authorized staff to purchase all items listed under the "WRG Components" section of Attachment 2, including the Fire Facilities Incorporated "Fire Chief" (model WH-5) training tower and interior/exterior propane props for the amount of \$490,056, plus any contingency money if needed; and authorized the General Manager to execute all necessary documents for the completion of the project. Wright-Derr, unanimous.

#### **F. ADVERTISED PUBLIC HEARINGS**

1. NONE

#### **G. PUBLIC HEARINGS**

1. NONE

#### **H. STAFF REPORTS**

1. The Board approved the conceptual master plan for the Elaine and Jim Wright Park in East Elk Grove and set the public hearing for Tuesday, July 15, 2003, 6:30 p.m. at the CSD Administration Building Board Room to adopt the land use and development plans and environmental documents for the park. Perez-Mulberg, Derr, McElroy - yes; Wright - abstain.

The Board also approved the conceptual master plan for the Carl and Joyce Amundson Park in Elk Grove/West Vineyard, setting the advertised public hearing for Tuesday, July 15, 2003, 6:30 p.m. at the CSD Administration Building Board Room to adopt the land use and development plans and environmental documents for the park. Wright-Perez, unanimous.

2. The Board approved the conceptual master plan for the Bartholomew Sports Park, a 45-acre site located next to Franklin High School in the East Franklin Specific Plan area and gave staff the direction to include up to four lighted tennis courts for this facility. Perez-Mulberg, unanimous.
3. The Board approved the conceptual plan for Johnson Park Recreation Center, a modular building in Johnson Park to serve the Kid Central Program of Stonelake Elementary School, a new pre-school program and other recreational programs; and to set forth an advertised public hearing for Tuesday, July 22, 2003, 6:30 p.m. in the CSD Board Room to adopt the environmental document for the Johnson Park Recreation Center located in Lakeside. Mulberg-Derr, unanimous.
4. The Board approved the Facility Use Permit (Agreement) for the Pavilion and Strauss Island at Elk Grove Park for the term of June 2, 2003 until September 1, 2003, or when EGCSO assumes the maintenance and operations responsibilities of the park lease agreement with Sacramento County. Perez-Derr, unanimous.

**I. BOARD OF DIRECTORS BUSINESS**

1. As Budget Committee Chair, Director Perez asked the Board to submit their comments for the Fiscal Year 2003-04 EGCS D and District-wide Landscape & Lighting Assessment District preliminary budgets by next Monday.

**J. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

1. President McElroy requested staff look into the possibility of including a heritage element in CSD's trails master plan, where long-time pioneers can be recognized for their contributions to the community and as a way to tie the present community with its past. Rita indicated that element can be agendaized for Board discussion along with the issue of naming certain amenities in parks at their next meeting.
2. Director Mulberg asked a Policies and Procedures Committee meeting be scheduled to establish guidelines for use of the CSD Administration Building parking lot or front lawn given the safety hazards of a busy street like Elk Grove Boulevard.

**L. ADJOURNMENT TO EXECUTIVE SESSION**

1. The Board adjourned to a closed Executive Session at 8:02 p.m.

**M. EXECUTIVE SESSION**

A closed executive session was opened at 8:05 p.m. regarding the following item:

1. Public Employee Performance Evaluation – Title: Administrator of Parks & Rec  
(*Government Code Section 54957*)

**N. REOPEN REGULAR MEETING**

President McElroy reopened the regular Board meeting at 8:55 p.m.

**O. ADJOURNMENT**

With no further business, the regular Board meeting was adjourned at 8:56 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board